



DUM DUM MOTIJHEEL RABINDRA MAHAVIDYALAYA

Regd. u/s 2(f) and 12B of the U.G.C. Act., NAAC Accredited

[Affiliated to West Bengal State University]

208/B/2, Dum Dum Road, Kolkata 700074

E-mail: ddmrm2020@gmail.com

ISO 9001:2015, ISO 14001:2015 and ISO 50001:2018 Certified Institution



Students' Feedback

Functions of the Students' Feedback Committee

The primary function of a Students' Feedback Committee is to gather and analyze feedback from students about various aspects of their academic experience, including teaching, curriculum, and facilities, to identify areas for improvement.

Key Functions:

1. Gathering Feedback:
2. Analyzing Feedback:
3. Utilizing Feedback for Improvement:

Committee composition

The composition of committee comprises

1. HOI as Chairperson
2. One senior faculty member as convener.
3. Four faculty members from different cadres.



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Committee Members

S.No	Name	Designation
1.	Prof. (Dr.) Arijit Saha	Chairperson
2.	Dr. Sarmistha Roy Chowdhury	Convener
3.	Dr. Shyamal Dalapati	Member
4.	Dr. Moumita Banerjee	Member
5.	Smt. Sangita Bhattacharyya	Member
6.	Sri. Argha Sen	Member

Roles and Responsibilities

The Student's Feedback Committee's main role is to gather and analyze feedback from students and other stakeholders to improve the quality of education, services, and the overall campus experience. This committee also analyzes the feedback and provides recommendations to the concerned authorities to improve the educational process and the student experience.

Key Responsibilities

Collecting Feedback

The committee uses various methods to gather feedback from students, faculty, staff, alumni, and other relevant stakeholders.

Analyzing Feedback

The committee analyzes the collected feedback to identify patterns, trends, and areas for improvement.

Providing Recommendations



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Based on the analysis, the committee provides recommendations to the concerned authorities, to address areas for improvement.

Improving Educational Quality

The committee's work contributes to improving the quality of teaching, learning, and the overall student experience.

Ensuring Feedback is Actionable

The committee ensures that the feedback collected is used to make positive changes and improve the college's performance.

Acting as a Liaison:

The committee act as a liaison between students and the administration, facilitating communication and addressing student concerns.

Year Planner

S.No.	Programme Details	Date
1.	Feedback collection from Odd Semester students	End of August, 2024
2.	Analysis of feedback & Report submission to IQAC	September 2024
3.	Feedback collection from Even Semester students	End of January, 2025
4.	Analysis of feedback & Report submission to IQAC	February, 2025
5.	Exit feedback from Semester 6 students	May, 2025
6.	Analysis of feedback & Report submission to IQAC	June, 2025